

**EMPLOYEE VOLUNTARY LOCAL TAX PAYROLL DEDUCTION**

The County will offer a voluntary payroll deduction to all employees for local real estate and personal property taxes owed to the County of Bland. These payments will be withdrawn on a regular bi-monthly basis in accordance with the signed agreement between the employee and the treasurer. These agreements are the responsibility of the employee and should be checked by the employee on a regular basis. These payments can be for pre-payment of taxes and for delinquent taxes owed to the County of Bland.

**Acknowledgement and Request**

I, \_\_\_\_\_, hereby request that the County of Bland, my employer, take an automatic deduction from my regular bi-monthly paycheck in the amount of \_\_\_\_\_ each pay period, to be remitted to the Treasurer of Bland County for delinquent payment or pre-payment of real estate and / or personal property taxes. I certify that this is being done solely at my request and as a convenience to me and is not required or requested in any way by the County of Bland. I acknowledge that this deduction does not constitute a payment plan with the Treasurer's Office for delinquent tax payment and that a separate delinquent tax payment plan may be required by the Treasurer's office. I further acknowledge that I may cancel this request at any time, with proper and sufficient notice of no less than 10 days prior to the end of a bi-monthly pay period to the payroll department.

Start date of the Withholding \_\_\_\_\_

End date of Withholding \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

(Stating the employee has established a payment plan with the Treasurer's Office)

\_\_\_\_\_  
Signature of Treasurer

\_\_\_\_\_  
Date

(Authorizing the start of the bi-monthly withholding)

\_\_\_\_\_  
Signature of County Administrator