



**County Administrator
County of Bland,
Virginia**

The County of Bland seeks an exceptional candidate to serve as County Administrator, the chief administrative officer responsible for directing programs and operations of the County government. The new Administrator will succeed the previous County Administrator who will be stepping down after over 12 years of service in early 2023.

The County Administrator is responsible to the Board of Supervisors for the proper administration of all affairs of the County which the Board has the authority to control (Code of Virginia, Title 15.2-407) and for carrying out the strategic priorities of the community. The Administrator reports to the four-member Board of Supervisors and serves as the Clerk to the Board. The Administrator is responsible for and administers the Bland County's \$33 million budget. The position supervises approximately 20 full time and 16 part time employees including the staff and the Departments of Public Works, Finance, Human Resources, Planning and Zoning, Building Official, Project Management, Economic Development, Tourism and Community Services, Emergency Services, Solid Waste, and Information Systems. The Administrator also represents the County in various local and regional community boards. Due to the small amount of staff, the Administrator is expected to be involved in the day to day operations of all departments as well as lead economic development, community development, and infrastructure development efforts.

Bland County, with a population of 6,270, is located in southwestern Virginia. The county is bisected by interstate 77 which offers travelers a unique experience entering and leaving Bland County via two mountainous tunnels with Big Walker Mountain Tunnel on the southern border with Wythe County and East River Mountain Tunnel on the northern border with West Virginia. Bland County is home to over 78,000 acres of the Jefferson National Forest and over 56 miles of the Appalachian Trail. The outdoor beauty and scenic attractions make Bland County a wonderful location for the outdoor enthusiast with fantastic hiking and biking trails, fishing, scenic drives, and natural beauty.

Applicants should have outstanding fiscal management, interpersonal, communication, and leadership skills and have a history of positive relationships with staff, community, regional partners, and governing boards. A Bachelors or graduate degree in public administration or a related field and five (5) years of supervisory and management experience and budget development is required. Experience and knowledge in local government operations and management is preferred.

Salary range: \$115,000 + Depending on experience and qualifications.

Applicants should be available to assume office in early 2023.

Candidates should submit a cover letter and resume, with salary expectations and professional references, to Linda Miller, Director of Human Resources at lindamiller@bland.org. EOE.