

ADDENDUM No. 1

FOR

**ROUND MOUNTAIN – WOLF CREEK INDIAN VILLAGE CONNECTOR TRAIL
BLAND COUNTY, VIRGINIA**

VDOT PROJECT NO. EN00-010-101, C501, UPC 56389

Prepared for

Bland County
612 Main Street
Bland, Virginia 24315

Prepared by

Draper Aden Associates
Consulting Engineers
2206 South Main Street
Blacksburg, Virginia 24060

Addendum Date: February 26, 2015

DAA JN: B08160-01

This Addendum No. 1, dated February 26, 2015 amends or supplements the Bidding Documents as indicated below.

CLARIFICATIONS FROM PRE-BID CONFERENCE

Held February 18, 2015 at 10:00 am at the Bland County Administrative Offices, followed by an optional site visit.

Attendees:

| | |
|-----------------|--|
| Eric Workman | Bland County, County Administrator |
| Kristi Blevins | Bland County, Project Manager |
| Rodney Ratliff | Bland County, Public Works Director |
| Blaine Keesee | Draper Aden Associates, Project Manager |
| Matt James | Draper Aden Associates, Project Engineer |
| Chase Buchanan | VDOT, Bristol District Locally Administered Projects (via phone) |
| Mary Ann Altum | VDOT, Bristol District Civil Rights Manager (via phone) |
| Rachel Looney | County of Bland |
| Dee Brown | DCI/Shires |
| Steve Tibbs | Main Street Builders |
| Dennis Barker | DLB, Inc. |
| Darrin Morrison | Ken Construction Co. Inc. |
| Bryan Bair | Mendon Pipeline |
| Brad Simmons | Central Builders, Inc. |

Attendees sign-in list attached.

Meeting Minutes:

1. All contractor questions will need to be addressed to the Engineer by Monday, February 23, 2015 at 12:00 P.M to be incorporated into an addendum to be issued by COB Thursday February 26, 2015. Once the final addendum is issued the Engineer will answer only questions that are clarifications to the construction documents.
2. All questions during the bid phase shall be directed to Blaine Keesee, Project Manager, Draper Aden Associates via email at bkeesee@daa.com or FAX: 540.552.0291 or Eric Workman, County Administrator, County of Bland, P.O. Box 510, Bland, VA 24315, eworkman@bland.org, FAX: (276) 688-4622 using the **Prebid Question Submittal Form**. Answers will not be provided over the phone or via email but will be addressed in the addendum.

Note: It is the Contractor's or Subcontractors responsibility to have all documents necessary to qualify bid. Draper Aden Associates will not fax or send individual details or sheets to any bidder.

3. **Project Overview:** A general overview of the project was given and invitation to visit the site was offered by the project engineer as part of the pre-bid conference (it was noted that there was snow cover, but potential bidders could visit the site at their convenience. The overview included the following:
 - Parking Lot Improvements
 - Trail Construction
 - Erosion/Sediment control

4. **Bid Proposals:** Sealed Bids will be received by the Owner, Mr. Eric Workman, County Administrator, County of Bland, P.O. Box 510, 612 Main Street, Bland, VA 24315, until 10:00 a.m. local time on March 5, 2015 for the Round Mountain – Wolf Creek Indian Village Connector Trail project as described in the Contract Documents. Bids received after 10 a.m. local time on March 5, 2015 will not be accepted or considered. *Please note that the submittal time deadline was misstated, but was immediately corrected to the correct time which is 10:00 a.m.*

5. **Submission of Bids:** Bids shall be submitted on the Bid Proposal form found in the Project Manual, completed in full in ink or typewritten (one copy only). Proposals shall be enclosed in a sealed envelope, addressed to the Owner and be clearly marked “Round Mountain – Wolf Creek Indian Village Connector Trail.” The name and address of the Bidder shall also be clearly marked on the envelope.

6. Please make sure the following documents outlined in the bid specifications are included in the sealed envelope. The following forms were reviewed:
 - a. BID PROPOSAL FORM
 - b. Form C-111 Minimum DBE Requirements
 - c. Form C-48 Subcontractor/Supplier Solicitation and Utilization
 - d. Form C-49 DBE Good Faith Efforts Documentation
 - e. Form C-104 Bidder's Affidavit – Sherman Act
 - f. Form C-105 Bidder's Affidavit – Contractor Certifications
 - g. Form C-112 Certification of Binding Agreement
 - h. Bidder's Reference Form
 - i. Standard Bid Bond
 - j. Bid Security

Chase Buchanan (VDOT) directed potential bidders to review Chapter 12.6 of the LAP Manual and stated that required form can be obtained from the VDOT website in that chapter.

Mary Ann Altum (VDOT) reviewed the forms that need to be submitted with bids and the timeframes for submittal of forms that can provided after the bid submittal deadline. Those deadlines can be found in Chapter 12 of the LAP Manual. In conjunction with this discussion,

Ms. Altum also reviewed the DBE requirements for the project (6%) and the associated required forms.

Discussion ensued regarding form submittal deadlines and it was stated that it is okay to submit all required forms with the bids and this will assist in expediting the bid review and the County's request/recommendation to VDOT in issuing a notice of award to a bidder.

7. Bidding documents may be obtained from the Draper Aden Associates website. <http://www.ebidexchange.com/daa>. From there you can click the "Register" tab when you are ready to register your company and view the project documents. Inquiries to obtain bidding documents should be directed to Rebecca Emery, Project Administrator, Draper Aden Associates, at remery@daa.com.

NOTE: Contractors shall be responsible for ensuring that Subcontractor's are aware of all addenda. Draper Aden Associates will only distribute Addenda's to firms that have purchased plans.

8. Plans, specifications, and contract documents are open to public inspection at the following locations.

Office of the County Administrator
County of Bland
P.O. Box 510
612 Main Street
Bland, VA 24315

Draper Aden Associates
2206 South Main Street
Blacksburg, Virginia 24060

9. **Bid Security:** Each Bid must be accompanied by a Bid Security in an amount equal to three percent (3%) of the Base Bid. The Bid Security shall be in the form of Cash, Letter of Credit issued by a Banking Institution, Certified Check or Bid Bond payable to Bland County. Bid Bonds shall be issued by a Corporate Surety authorized to do business in the Commonwealth of Virginia. The Bidder as Principal shall duly execute the Bid Bonds.
10. **Instructions To Bidders:** Please carefully read and follow the guidelines set forth in the instruction to bidders.
11. **Time of Completion:** Bidder agrees to obtain Substantial Completion for the remainder of the project within 120 consecutive calendar days after the date specified in the "Notice to Proceed." In addition, Bidder further agrees to obtain Final Completion for this project within **30** consecutive calendar days of the date of Substantial Completion. Dr. Workman (County Administrator) discussed the Indian Village's spring opening (April 1st) and operation hours and emphasized that the County would work with the project contractor to

accommodate construction needs and coordination with facility operations. Rachel Looney directs Indian Village operations and will be the point of contact for coordination of schedules.

12. **Liquidated Damages:** Bidder agrees to pay as Liquidated Damages for the sum of \$350.00 for each consecutive calendar day that the Project extends beyond the Contract Time.
13. **Project Schedule and Warranties:** The Bidder agrees to commence the Work under this Contract on or before the date specified in the "Notice to Proceed", to obtain Substantial Completion for the Project as outlined in the time of completion in the invitation to bid. Warranties for all products, materials etc. will start at the point the project has been substantially complete.

Other Items: (Clarifications)

1. The contractor is responsible for securing a Virginia Stormwater Management Permit and preparation of a SWPPP. Plans and calculation packages used for project approval will be provided to the contractor to aid in SWPPP preparation.
2. The Indian Village and Museum will open on April 1, 2015. Prior to that date, on a limited amount of staff will be present on-site.

Contractor Questions: There were no questions asked on topics other than those reported above.

Site Visit: As the portion of the pre-bid meeting being held at the courthouse was wrapping up, another offer was extended to continue the pre-bid conference at the site. None of the contractor's in attendance express a desire to continue the meeting at the site. The meeting was then closed.

PRE-BID QUESTIONS

As of question submittal date (12:00 p.m. February 23, 2015) no questions had been submitted to the Engineer.